

NOTICE TO AMUSEMENT INDUSTRY

St. Louis County Requirements for Inflatable Devices

April 2016

Effective immediately the following is the standard for inflatable amusement set-up in St. Louis County and municipalities that contract with St. Louis County for those services. The requirements are as follows:

It is the operator's responsibility to have all inflatable amusement devices ready for inspection at the requested time stated on amusement permit. Devices not ready for inspection will not be allowed to operate.

1. Definition of "not ready for inspection": device not set-up and ready for intended use at time of inspection. Reasons would include not having proper equipment such as; stakes, sandbags, blowers/fans, proper extension cords or generators on site for proper set-up.
2. All tether points must have a stake or the manufacturers specified weight. If other than stakes are used, only approved and intended equipment for inflatable device hold down shall be used. Devices used for weight shall be marked to indicate weight. A manufacturer guide without tether point weight requirements shall be staked.
3. Cancellation of events. An event that requires cancelation during normal work hours between 8 am – 3 pm, M - F requires 1 hour notification prior to inspection time. Cancelation for afterhours inspection, weekend, or holiday inspection requires notification by 3 pm of last work day prior to event. No refunds if not notified per this section. Example: cancel by Friday 3 pm for Sunday event. Cancel by 3 pm Thursday for Friday observed holiday event.
4. For information on locations inspected and what is required for inspection; go to <http://www.stlouisco.com> search for: Amusement rides.pdf
5. Questions can be directed to the mechanical inspection section at 314-615-7806.

NOTICE TO AMUSEMENT INDUSTRY

St. Louis County Requirements for Amusement Set-Up

April 2012

This Notice also serves as a Reminder to all Amusement Operators
Effective
February 1, 2012 Permit & Inspection Fees Increased
(Per St. Louis County Ordinance No. 24,967)

Effective immediately, the following is the standard for amusement set-up in St. Louis County and municipalities listed on the attached Matrix that contract with St. Louis County for those services. The requirements are as follows:

1. Operators are required to register with the St. Louis County. Review the attached information on setup requirements. To register, complete a financial responsibility form and permit application. The required forms shall be on file with mechanical inspection section prior to any permit processing.
 - a. Financial responsibility form – Statement of financial responsibility renewed every 3 years. Requires insurance certificate to be maintained and in place.
 - b. Permit application form – Used to submit amusement permits for the season. All devices to be set up for event shall be listed to include concession trailers that are equipped with a fire suppression system.
2. Submit amusement permit application and payment to Mechanical Inspection Section, 41 S. Central Avenue, 6th Fl., Clayton, MO 63105. This can be accomplished either in person at the Clayton office, by opening a trust account with St Louis County or email/fax permit application. The last option is for credit cards only and requires coordination with you, our office and accounting. If paying by check, make payable to St Louis County Treasurer for permit and inspection fees.
3. Effective February 1, 2012, the new fees are:
 - \$32 permit
 - \$30 per inflatable
 - \$30 per concession
 - \$45 per mechanical rideThe minimum fee for inspection is \$79.
4. After hour inspection fee will remain at \$195. This fee is applied for any inspection that is on weekends, holidays or outside the normal duty hours of 7:00am – 3:30pm Monday through Friday. This will allow the inspection of 4 devices. More than 4 devices, a \$32.50 fee, per device will apply.
5. For questions/comments contact the mechanical inspection section at 314-615-7806.

The following is what will be inspected during your setup.

M = Mechanical/state regulated equipment. B = Inflatable

1) Documentation that shall be presented to the St. Louis County inspector at the time of setup and inspection for each device.

- A) Device setup, maintenance and inspection manuals from the manufacturer; all manufactures service bulletins with proof of compliance. Daily inspection reports based on the device manufactures requirements and signed by the person who performed the inspection. (M,B)
- B) The operator training record signed by the trainer and the trainee. (M,B)
- C) If any modifications, welding or repairs have been performed the documentation shall be presented. All welding shall be performed by a certified welder and performed to the manufactures specifications and AWS. (M)
- D) Required NDT test results required by the manufacture and the CPSC. (M)

2) Fencing and barriers shall enclose all mechanical amusement devices

- A) All fencing for mechanical devices shall be 42" tall (Minimum) with no opening/space over 4 inches, non climbable, and must be self-supporting and withstand the force of a full-grown man leaning against it. The exit gate shall swing away from the device.
- B) Rock climbing walls and slides shall be completely enclosed by a barrier such as fencing mentioned above or orange construction barrier material. The barrier shall completely enclose the device to include the stakes, the rear and the front of the device to control the patrons.

3) Signage and minimum number of operators

- A) All devices shall have proper ride signage indicating all manufacture requirements to include minimum rider height, weight and health warnings. Ride specific signage shall be posted, in good condition and readable. (M,B)
- B) All devices shall have the proper number of ride operators based on manufacture requirements. If the ride operator cannot see the rear of a fenced ride then provide a mirror or another ride operator. (M,B)

4) Weather Hazards

- A) An amusement ride or device shall not be operated above wind limits established by the manufacturer or when storm warnings have been posted by the weather service, except as may be necessary to release or discharge passengers. (M,B)

5) Electrical wiring, enclosures, connectors and disconnect means

- A) All electrical wiring shall be installed and maintained to the requirements of the National Electrical Code. (M,B)
- B) All electrical disconnects, connection boxes, connectors, raceways and wiring shall be UL listed. European devices will be given special consideration. (M,B)
- C) Each device shall be provided with a fused disconnect switch or circuit breaker located within sight and within 6 feet of the ride operator. The disconnecting means shall be readily accessible to the operator, including when the ride is operating. (M)

- D) All trailer mounted generators shall have two 10 foot ground rods with 8 feet driven into the ground, spaced at least six feet apart, not less than 3/4 inch in diameter, of solid construction and the electrical connector shall be UL listed.
- E) All midway wiring shall be for hard service, not spliced, split or frayed. (M)
- F) All midway wiring shall not create a trip hazard, shall be covered or in a listed wire way manufactured for walking areas. (M)
- G) All midway electrical boxes shall be enclosed by a fence. If bare conductors are assessable the cover shall be locked with a padlock. (M)
- H) All midway electrical boxes shall be of weatherproof construction and mounted so that the bottom of the enclosure is not less than 6 inches above the ground. (M)
- I) All wire connectors shall be listed for the intended use. (M,B)
- J) All devices that utilize water, except for fire suppression, shall be ground fault interrupt protected. I.E., boat ride on water.
- K) All devices shall be maintained not less than 15 feet in any direction from overhead conductors except for conductors supplying the device. (M,B)

6) Inflatable Devices (B)

- A) Inflatable devices shall be staked per the manufactures requirements and below.
- B) Stakes shall be tent stakes a minimum of 30 inches in length, 7/8 inch diameter and driven a minimum of 24 inches into the ground. The stakes shall be driven in at an angle, to create a 90 degree angle between the stake and tether.
- C) Devices shall be approved by manufacturer for set up on hard surfaces, for either indoors or outdoors, with installation instructions specific to the device and state the required weight per inflatable. Each type weight shall be approved for use and have adequate connection to the tether(s).
- D) The tethers shall be in good condition, no knots, proper length, proper size, not frayed and connected at each end per the manufacture
- E) Tether connection points at the inflatable shall be in good condition and unmodified
- F) The Inflatable shall be clean and in good condition. All repairs shall be approved by the manufacture. If unapproved repairs and modifications have been made without documentation from the manufacture that such repairs meet their requirements you will not be allowed to set up and operate the inflatable.
- G) All air supply tubes shall be utilized unless documentation from the manufacturer is supplied.
- H) Blowers/fans shall be of the proper CFM required by the manufacture, be UL listed, in good condition and maintained in a clean condition. If the blower intake and blades are not kept clean you will not have adequate CFM. All blower(s) shall have adequate fencing and/or barrier to discourage access.
- I) All electrical devices shall be connected at the source on GFCI protection.

- J) Extension cord shall be a minimum 12 gauge wire size, listed for rough service, maintained in good condition and maximum of 100 feet in length. Altered extension cords will be not allowed.
- K) If the building power is utilized to power the blower only one extension cord may be plugged into a branch circuit. Only one extension cord per blower may be utilized.
- L) Generators shall be of adequate size to power the devices, shall contain enough fuel to last throughout the time that the device will be in operation and grounded per the electrical section of this letter. A HOT GENERATOR CANNOT BE REFUELED. All generators shall have proper fencing and/or barrier to eliminate any contact to hot surfaces.

7) Fire Extinguishers (M,B)

- A) All amusement devices and generators shall have at least one fire extinguisher.
- B) The fire extinguisher shall be sized per NFPA 10
- C) Food trailers shall have at least one "K" type fire extinguisher.
- D) All fire extinguishers shall have a current service tag meeting the requirements of NFPA 10.
- E) The fire extinguisher shall be located next to the operator and properly supported.

8) Fire Suppression Systems (M)

- A) All dark rides and walk thru rides shall have a fire suppression system as required by the Life Safety Code 101. (M)
- B) All fire suppression systems shall be maintained and be operational. (M)
- C) If water storage tanks are utilized they shall remain full of water and have the proper pressure. (M)
- D) If water is supplied by other than a storage tank the supply shall be uninterrupted. (M)
- E) Wet or dry chemical fire suppression shall have an inspection tag that complies with NFPA 17 and NFPA 17A. The systems need to be inspected every six months and properly tagged.

**MECHANICAL REGISTRATION
FOR AMUSEMENT DEVICES ONLY**

Guidelines for completing the Application for Registration of Financial Responsibility
For Individuals or Companies Setting Up Amusement Devices

Revised February 2012

Instructions to complete the application for Registration of Financial Responsibility:

1. Provide individual/company/corporation name, location, and telephone number.
2. Provide name, address, and phone number of the Officer representing the Contractor.
3. Submit proof of liability insurance with the Contractor Registration of Financial Responsibility application. (Refer to the insurance information attached to the Registration of Financial Responsibility application)
4. Sign and date the application.
5. Mail application with a \$75 check payable to St. Louis County Treasurer to the Clayton central office:

Mechanical Inspection Division
St. Louis County Department of Public Works
41 South Central Avenue 6th Floor
Clayton, MO 63105

or

Deliver to the above address Monday through Friday 8:00AM - 5:00PM

**For assistance with mechanical registration please call the
Mechanical Inspection Division at 314 615-7806**

ST. LOUIS COUNTY BUILDING COMMISSION'S
BOARD OF EXAMINERS FOR MECHANICAL LICENSING
41. So. Central, 6th Floor Clayton, Missouri 63105

ST. LOUIS COUNTY, MISSOURI
APPLICATION FOR
REGISTRATION OF FINANCIAL RESPONSIBILITY
For Individuals or Companies setting up Amusement Devices.
FEE \$75.00 (make check payable to: St. Louis County Treasurer)

Contractor: _____ Phone # _____

Address _____

City _____ State _____ Zip _____

Name and supplemental information on Officer representing Contractor:

Name _____ SS# _____ Res Phone # _____

Residence _____
Address _____ City _____ State _____ Zip _____

I am applying for registration of financial responsibility in accordance with Section 101B of the St. Louis County Mechanical Code.

I am filing, with this application, a liability insurance certificate showing a minimum of one million (\$1,000,000) dollars per occurrence general liability insurance for bodily injury and property damage.

I hereby affirm the information provided on this application and all attachments to be true to the best of my knowledge and I hereby make application for the License indicated above.

Individual or Officer of Company

Printed Name: _____

Signature: _____

Title: _____

Date: _____

1. Any misstatement or misrepresentation in said application will disqualify the applicant.
2. The applicant will be notified in writing of the action of the board following review of the application.
3. In the event an applicant fails to qualify for a license, the application fee deposited will not be refunded. If a new application for examination is made, it must be accompanied by the fee specified by law.

PERMIT# _____

**Department Of Public Works- Inspection Section
St. Louis County Missouri
Mechanical Inspections
314-615-7849**

Application for an Amusement Permit

Owner's Name _____ Date Of Application _____
Owner's Address _____ Phone Number _____
Sponsoring Organization _____ Person In Charge _____
Person in Charge of Amusement Devices _____
Purpose & Date(s) of Activity _____

Location of Activity _____
Date and Time Inspection Requested _____
Hours of Operation: Monday _____ Tuesday _____ Wednesday _____
Thursday _____ Friday _____ Saturday _____ Sunday _____

	Device Name	Manufacture	Serial Number	Year Mfg
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____

Rides added without notification to the Mechanical Inspection Section 314-615-7849 48 Hrs prior to the event will not be inspected and SHALL not operate. A separate permit will be required.

Permit Issued _____ Date _____ Permit Denied _____ Date _____

Owner Or Authorized Representatives Signature _____ Printed Name _____

Approved By: _____
Mechanical Inspectors Signature _____

PERMIT# _____

**Department Of Public Works- Inspection Section
St. Louis County Missouri
Mechanical Inspections
314-615-7849**

**Continuation Sheet
Application for an Amusement Permit**

Device Name	Manufacture	Serial Number	Year Mfg
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____
16.	_____	_____	_____
17.	_____	_____	_____
18.	_____	_____	_____
19.	_____	_____	_____
20.	_____	_____	_____
21.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____
29.	_____	_____	_____
30.	_____	_____	_____

Rides added without notification to the Mechanical Inspection Section 314-615-7849 48 Hrs prior to the event will not be inspected and SHALL not operate. A separate permit will be required.

**CODE ENFORCEMENT BY SAINT LOUIS COUNTY
MUNICIPALITY CONTRACT AGREEMENT - MATRIX**

Municipality Number	Municipalities	BUILDING CODE	RESIDENTIAL CODE	EXISTING BUILDING CODE	MECHANICAL CODE	ELECTRICAL CODE	PLUMBING CODE	EXPLOSIVES CODE	PROPERTY MAINTENANCE CODE	RESIDENTIAL RE-OCCUPANCY PERMITS	FIRE SUPPRESS. SYSTEMS	ELEVATORS AND CONVEYING SYSTEMS	AMUSEMENT RIDES	PERIODIC INSPECT MECH. EQUIP.	LAND DISTURBANCE CODE	Municipality Number	Municipalities	BUILDING CODE	RESIDENTIAL CODE	EXISTING BUILDING CODE	MECHANICAL CODE	ELECTRICAL CODE	PLUMBING CODE	EXPLOSIVES CODE	PROPERTY MAINTENANCE CODE	RESIDENTIAL RE-OCCUPANCY PERMITS	FIRE SUPPRESS. SYSTEMS	ELEVATORS AND CONVEYING SYSTEMS	AMUSEMENT RIDES	PERIODIC INSPECT MECH. EQUIP.	LAND DISTURBANCE CODE
093	BALLWIN															070	LAKESHIRE														
002	BELLA-VILLA															034	MACKENZIE (Village)														
088	BELLEFONTAINE NEIGHBORS															094	MANCHESTER														
003	BELLERIVE ACRES															035	MAPLEWOOD														
004	BEL NOR (Village)															037	MARLBOROUGH (Village)														
005	BEL RIDGE (Village)															104	MARYLAND HEIGHTS														
007	BERKELEY															081	MOLINE ACRES														
008	BEVERLY HILLS															039	NORMANDY														
103	BLACK JACK		5													040	NORTHWOODS														
084	BRECKENRIDGE HILLS															077	NORWOOD COURT(Town)														
009	BRENTWOOD															041	OAKLAND		2		2	2	2	2				2			
010	BRIDGETON															042	OLIVETTE														
012	CALVERTON PARK (Village)			4,5												043	OVERLAND														
102	CHAMP (Village)															044	PACIFIC														
013	CHARLACK															085	PAGEDALE														
105	CHESTERFIELD															045	PASADENA HILLS														
087	CLARKSON VALLEY															046	PASADENA PARK (Village)														
014	CLAYTON															048	PINE LAWN														
096	COOL VALLEY															X 049	RICHMOND HEIGHTS											9			
015	COUNTRY CLUB HILLS															089	RIVERVIEW (Village)														
079	COUNTRY LIFE ACRES (Village)															050	ROCK HILL		B	B	5										
069	CRESTWOOD															072	SAINT ANN														
082	CREVE COEUR															075															
016	CRYSTAL LAKE PARK															051	SAINT JOHN														
095	DELLWOOD															053	SHREWSBURY														
017	DES PERES															101	SUNSET HILLS														
073	EDMUNDSON			6,8,E												054	SYCAMORE HILLS (Village)														
019	ELLISVILLE															083	TOWN AND COUNTRY														
098	EUREKA															055	TWIN OAKS (Village)														
021	FENTON		6		C	6										057	UNIVERSITY CITY														
022	FERGUSON															X 056	UPLANDS PARK (Village)														
023	FLORDELL HILLS															058	VALLEY PARK														
024	FLORISSANT															059	VELDA CITY														
025	FRONTENAC															060	VELDA VILLAGE HILLS														
027	GLEN ECHO PARK (Village)															061	VINITA PARK														
026	GLENDALE															062	VINITA TERRACE														
029	GRANTWOOD (Village)															063	WARSON WOODS		5												
086	GREENDALE															064	WEBSTER GROVES														
106	GREEN PARK															078	WELLSTON														
076	HANLEY HILLS (Village)															097	WESTWOOD (Village)														
080	HAZELWOOD															065	WILBUR PARK (Village)														
068	HILLSDALE (Village)															107	WILDWOOD														
030	HUNTLEIGH															066	WINCHESTER														
031	JENNINGS															067	WOODSON TERRACE		E		E										
074	KINLOCH																														
032	KIRKWOOD															AFFTON - Fire Protect. Dist.															
033	LADUE																														

Indicates code-requirements enforced by Saint Louis County
 Indicates EXCLUSIONS / MODIFICATIONS as applied by municipality

ALPHABETICAL JANUARY 25, 2017

* Requires Municipal Zoning Approval for Lawn Irrigation Backflow Devices.

- EXCLUSIONS / MODIFICATIONS**
- 1) Commercial, Multi-Family, and Townhouses Only, Excludes Detached 1 & 2 Family Dwellings
 - 2) Commercial & Multi-Family Only, Excludes 1 & 2 Family Dwellings and Townhouses
 - 3) Commercial & Multi-Family Only, Excludes Work Within Dwelling Units
 - 4) Commercial Multifamily & New 1 & 2 Family Dwellings and Townhouses Only (Excludes Existing 1 & 2 Family and Townhouses)
 - 5) Exclude Signs
 - 6) Exclude Parking Lots
 - 7) Exclude Temporary Structures
 - 8) Exclude Evaluating Unfit/Dangerous Structures; and Demolition of any Structure
 - 9) Fire suppression systems for cooking exhaust hoods, paint spray and dipping rooms and booths, and systems for exhaust of hazardous vapors Only
 - A) Includes permits for Residential Backflow Prevention Devices
 - B) Exclude non-habitable residential structures under 400 square feet and signs.
 - C) Includes City of Fenton Residential Fire Code
 - D) Structures and Property at 1 & 2 Family Dwellings and Townhouses Only
 - E) Exclude Re-Occupancy Permits for Commercial properties

**CODE ENFORCEMENT BY SAINT LOUIS COUNTY
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Municipality Number	Municipalities	BUILDING CODE	RESIDENTIAL CODE	EXISTING BUILDING CODE	MECHANICAL CODE	ELECTRICAL CODE	PLUMBING CODE	EXPLOSIVES CODE	PROPERTY MAINTENANCE CODE	RESIDENTIAL RE-OCCUPANCY PERMITS	FIRE SUPPRESS. SYSTEMS	ELEVATORS AND CONVEYING SYSTEMS	AMUSEMENT RIDES	PERIODIC INSPECT MECH. EQUIP.	LAND DISTURBANCE CODE	X = Changes from last printing	Municipality Number	Municipalities	BUILDING CODE	RESIDENTIAL CODE	EXISTING BUILDING CODE	MECHANICAL CODE	ELECTRICAL CODE	PLUMBING CODE	EXPLOSIVES CODE	PROPERTY MAINTENANCE CODE	RESIDENTIAL RE-OCCUPANCY PERMITS	FIRE SUPPRESS SYSTEMS	ELEVATORS AND CONVEYING SYSTEMS	AMUSEMENT RIDES	PERIODIC INSPECT MECH. EQUIP	LAND DISTURBANCE CODE		
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040	NORTHWOODS																093	BALLWIN																
041	OAKLAND			2		2		2		2		2					094	MANCHESTER																
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057	UNIVERSITY CITY																																	

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Indicates EXCLUSIONS / MODIFICATIONS as applied by municipality

NUMERICAL JANUARY 25, 2017

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- Exclude Parking Lots
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- Exclude Evaluating Unfit/Dangerous Structures; and Demolition of any Structure
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