

**ST. LOUIS COUNTY DEPARTMENT OF PUBLIC WORKS  
PROCEDURES FOR HAUNTED HOUSE PERMITS LESS THAN 1000  
SQUARE FEET IN SIZE**

1. **This application does not apply to any haunted houses 1000 square feet or larger in size.** A building permit is required for those 1000 square feet or larger. See section 411.0 "Special Amusement Buildings" section of the building code.

**Haunted Houses less than 1000 square feet may use this application** and it must be submitted to this Department not less than five (5) working days prior to the start of the activity.

2. The application must specify the name of the sponsoring company or sponsoring organization. **Applications made for haunted houses less than 1000 square feet in size by "Not for Profit" organizations do not require St. Louis County Zoning approval, however, you must submit proof from the State of Missouri that you are a "Not for Profit" organization.** Applications made for "Commercial Use", must obtain St. Louis County Zoning approval. **Note:** If the proposed "Haunted House" is within the boundaries of a municipality which contracts with St. Louis County for building code enforcement, that municipality's zoning approval must be filed with the application regardless of the "not for profit" status or size of the structure.
3. **A floor plan must be submitted** with the application that shows all rooms, dimensions and locations. All exits and stairs must also be shown.
4. **A site plan must be submitted** which shows all existing structures on the lot and the proposed parking.
5. **The applicant must provide a statement** from the owner of the property approving this activity.
6. **The permit fee for "Haunted House" permits will be a minimum of \$79.00, with any additional inspections which may be required, charged at a rate of \$47.00 per inspection.**
7. An on-site inspection will be required prior to issuance of the permit. Please call 615-7139 to make an appointment for the inspection. Contact the Licensing Department for information regarding the license that is required, 615-4217.
8. Please contact your local fire district for any requirements they may have.
9. **Payment for the "Haunted House" permit is due at the time of application. Make checks payable to: Treasurer-St. Louis County.**