

Saint Louis County Housing Resources Commission  
Meeting Minutes – February 13, 2017

The meeting of the Saint Louis County Housing Resources Commission was called to order at 4:06 p.m. at Saint Louis County Department of Human Services, 9666 Olive Blvd., Suite 510, St. Louis, MO 63132.

EXECUTIVE COMMITTEE: No Executive Committee meeting on this date.

COMMISSIONERS IN ATTENDANCE: Susan Rollins, Kathy Schweitzer, Frank Foster, and Catherine Carter

DHS STAFF IN ATTENDANCE: Andrea Jackson-Jennings, Tom Fee, Adriann Adams-Gulley, Chaunceia Mayfield, Jeremy Holtzman, Minnetta Watkins, and Leslie Hughes

Roll Call: Leslie Hughes

APPROVAL OF MINUTES:

Motion was made to accept the minutes of the meeting on August 22, 2016, with the addition of Susan Rollins who attended via conference call.

- MOTION MADE BY: Catherine Carter
- SECONDED BY: Susan Rollins
- VOTE: Motion Carried Unanimously

CHAIR REPORT:

No Report

PROGRAM UPDATES

Tom Fee introduced Chaunceia Mayfield to the commission as the Interim Manager for Homeless Services and Minnetta Watkins as the new Office Services Coordinator for the Department of Human Services.

2016 expenditures will be closed out. As reflected in the Expense Report for 2016, all vendors performed well.

2017 contracts are currently being finalized.

Institute for Community Alliance (ICA) is the new HMIS provider for both St. Louis County and City.

FINANCE

2016 Revenue reflects a 2.14% gain. Excess over Minimum Reserve is \$12,000 over the previous year.

The 2015 Revenue Report was inclusive of all income.

2015 interest income reflected on the Revenue Report for January was \$0. The next Revenue Report will reflect interest income and an explanation will be provided for the lack of interest income in January.

## OTHER BUSINESS

HUD has moved to a more regional approach toward homelessness. This region covers St. Louis County, St. Louis City, St. Charles County and Jefferson County.

There are three new HRC providers, Youth In Need, Institute for Community Alliance (ICA), and Urban League. Youth In Need will be a learning experience with Coordination of Services and Rapid Re-Housing. Performance Reports will be provided.

United Way will play a larger role in Coordinated Entry. United Way currently operates a help-line which covers basic screening or 'front door'. The new mandated function is for all providers to cooperate with Coordinated Entry, with the goal being to shorten the cue toward accessing services.

Fewer services are available for clients. Homeless Services is evaluating opportunities to free up \$50,000 in funds that may increase client services. A suggestion provided was to re-claim funds from agencies unable to provide the services and expend all dollars.

Motion was made to bring the meeting to a close.

- MOTION MADE BY: Catherine Carter
- SECONDED BY: Frank Foster

Meeting adjourned at 4:44p.m.

The next scheduled meeting date is Monday, June 19, 2017 4:00 pm. Meeting will be held at the Department of Human Services administrative offices, 9666 Olive Blvd, Suite 510, St. Louis, MO 63132.

Respectfully submitted,

Leslie Hughes, Secretary  
Department of Human Services