



## ORIENTEERING DEPARTMENT POLICY

### **PURPOSE:**

To allow the sport of orienteering in St. Louis County Parks.

### **POLICY:**

It is the policy of the St. Louis County Department of Parks and Recreation to allow orienteering activities not in conflict with other park uses.

### **PROCEDURE:**

#### **Orienteering Maps**

Orienteering maps for a number of the larger County Parks are produced by St. Louis Orienteering Club (see attached order form). You can visit their website @ <http://members.aol.com/jaswfulton/sloc/maps.html> to purchase maps on-line. The Parks Department does not provide orienteering maps.

#### **Facilities**

Orienteering is permitted in all parks, except Lone Elk and on the Veterans Memorial and Kennedy golf courses.

#### **Rules**

1. Temporary courses may be set up using markers that do not damage property or interfere with other activities. At the end of the event, it is the responsibility of the users to remove all markers.
2. Reservations are required for major competitions, night events and for groups of more than 25 persons involved in the orienteering activity.
3. Night orienteering is permitted.

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### Reservations

Special event reservations may be made up to one full year in advance by calling 314-615-7641 on weekdays between the hours of 7:00am and 5:00pm. The fee is \$10.00

Reservations must be made at least 14 days in advance of the intended use date.

Payment for a reservation must be made at the time you make the reservation. You may call, up to one full year in advance, 314- 615-7641 to reserve by charge card or by bank debit card (no ATM cards). The Department accepts Visa, MasterCard and Discover.

Upon acceptance of your payment, your reservation will be mailed immediately, along with a map of the park.

**Partial refunds will be issued for cancellations** if notice of cancellation is received fourteen (14) days or more prior to the reservation date. A \$4 cancellation fee will be charged and the balance refunded. If notice of cancellation is received less than fourteen (14) days, there will be no refund. Refund checks will be issued within two to four weeks.

Date or site changes may be made if notification of the desired change is received 14 or more days before the original reservation date. An additional fee of \$4 will be charged to make the change. If notice is received in less than 14 days, the original fee will be forfeited and a new charge assessed for the new date(s).

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Director

Date

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