



**ST. LOUIS COUNTY AND MUNICIPAL
POLICE ACADEMY**

**POLICE BASIC TRAINING PROGRAM
CURRICULUM**

2009

<u>TRAINING BLOCK</u>	<u>HOURS</u>
ADMINISTRATIVE PROCEDURES (66 Hours)	66.0
LEGAL STUDIES (95 Hours)	
Constitutional Law	41.0
Missouri Statutory Law	35.0
Traffic Law	19.0
CULTURAL DIVERSITY & INTERPERSONAL PERSPECTIVES (76 Hours)	
Ethics and Professionalism	06.0
Human Behavior	38.0
Domestic Violence	32.0
TECHNICAL STUDIES (375 Hours)	
Patrol	107.0
Homeland Security	12.0
Traffic Accident and Law Enforcement	74.0
Criminal Investigation	70.0
Report Writing	54.0
Juvenile Justice and Procedures	18.0
Certified First Responder	40.0
SKILL DEVELOPMENT (290 Hours)	
Defensive Tactics	82.0
Firearms	94.0
Physical Training	64.0
Driver Training	24.0
Practical Application Exercise	<u>40.0</u>
<i>TOTAL HOURS:</i>	916.0

ORIENTATION/RULES & REGULATIONS 4.0

The Class Supervisor introduces the recruit to the Basic Training Program. Recruits are given an overview of the scheduling, testing, and expectations. Upon completion of administrative forms, equipment is issued and the recruit is given a tour of the facility. The recruits are also issued a copy of the CMPA Rules Manual. The rules are reviewed and the element of personal discipline is emphasized.

BASIC STUDY SKILLS AND NOTE TAKING 2.0

The Basic Study Skills Block builds on the online Learning Skills class taken by recruits before their class begins to provide them with a set of basic criteria by which they can judge their readiness to tackle the academic blocks of instruction. Included is a standardized test of reading comprehension. The scores for this test are distributed and discussed after grading.

The fundamentals of note taking are reviewed, as is the method of setting up and maintaining a permanent CMPA notebook.

CAREER PREPARATION 2.0

This section provides the recruit with information concerning principles to follow during an employment process. The use of cover letters, types and elements of a resume, and guidelines in preparing a resume will be discussed. Proper completion of applications, as well as proper conduct during an employment interview, will also be covered.

BASIC COMPUTER SKILLS 28.0

Regional Justice Information Service (REJIS) 16.0

The Regional Justice Information Service has traditionally provided access to essential law enforcement and criminal justice information through a dedicated terminal. The laptop computer has, however, become an integral part of the patrol officer's resources. This course introduces the police recruit to the REJIS system in general and to the information available to area patrol officers, especially through the use of the Web-based LE/Web interface. Successful completion of this class and the online test will qualify the participant for Level 27 certification.

Law Enforcement Data / CrimeMatrix Suite Training 4.0

Recruits will be introduced to CrimeMatrix, a collection of information technologies for the harvesting of crime data from dissimilar information technology platforms – Records Management, Gang, Mug Shot, Sex Offender, Probation, Gun Permits, etc. Crime Matrix, a system developed by the St. Louis County Police Department and REJIS, stores this data in a standardized format optimized for investigative and crime trend analysis. The system summarizes and associates persons, places and events across time and location thus reducing investigative man-hours.

Recruits will receive an overview of law enforcement data usage with specific examples demonstrated using CrimeMatrix. Recruits graduating to departments that don't use CrimeMatrix will still find the techniques and concepts taught useful as they work with other data systems.

Automated Report Editing 2.0

This block of instruction is designed to teach the learners about automated report writing systems. This block will use the Computer Assisted Report Entry (C.A.R.E.) system to demonstrate the benefits of automated report writing. The intent of this course is to inform police officers of the various types of automated reporting and how these systems can be used for records management and investigations.

Wireless Computing 2.0

This is an introduction to the use of wireless data systems in patrol cars, using the St. Louis County wireless network as an example of a modern mobile data system.

Computer Crime 4.0

This course is designed to provide a basic understanding of Law Enforcements' role in responding to, and preventing crime perpetrated by criminals using computers and the Internet. Class participants will be given an introduction to the Internet, will be told about a wide variety of computer-based crimes, will be instructed in the street officer's role in investigating computer crime, will be told when and when not to seize computers. They will be shown basic patrol computer seizure techniques and will be introduced to basic Internet safety resources.

EXAMS AND REVIEW

30 Hours

LEGAL STUDIES

95 HOURS

CONSTITUTIONAL LAW

41 Hours

Introduction To Law Blocks 3.0

This introduction provides a foundation for both the Statutory and Constitutional Law Blocks. Included is a review of the sources of our law, of the organization of the U.S. Government, and of the structure of the Judicial System, and an explanation of the significance of the U.S. Constitution and the Bill of Rights.

The Criminal Process 4.0

The criminal process traces the steps typically taken in the justice proceeding for a criminal offense from the initial contact up to the trial itself.

Rules of Evidence 4.0

In Rules of Evidences, the recruit is introduced to some of the rules by which admissibility of evidence in a trial is determined. Included are some issues of reliability, including chain of custody, best evidence rule, and hearsay. Court decisions regarding eyewitness identification will be discussed. Finally, the Exclusionary Rule will be looked at, as well as decisions providing exceptions to it.

Admissions/Confessions/Miranda 7.0

In this section, a brief perspective is provided on the development of the Exclusionary Rule as it applies to admissions and confessions. Included is a general explanation of the decisions leading up to *Miranda vs. Arizona* and the practical application of these rulings to law enforcement, especially regarding issues of custody, interrogation, the delivery of the warning, and the restrictions on further questioning required by refusals to waive the rights.

Contact/Detention/Arrest 4.0

This section examines the encounters between police and citizens during an investigative process, specifically contacts, investigative detention and arrest. The searches authorized by these actions will be mentioned, although full discussion will take place in the following sections. Constitutional guarantees against unlawful seizures and sources of facts for "reasonable suspicion" and "probable cause" are discussed. Practical application of the information is stressed.

Prisoner Rights and Privileges 2.0

This section looks at the legal issues regarding the care and treatment of prisoners. Discussed are issues such as living conditions, health care, access to counsel and visitors, rights to protection from violence and sexual assault, and issues of religious and political freedom.

Searches, Seizures, And The Search Warrant 2.0

This section introduces the recruit to the basic legal concepts involved in searches and seizures, search warrants and search warrant affidavits. The elements of the affidavit are described and explained. The mechanics of serving a search warrant are discussed, demonstrated and practiced.

Non-Fourth Amendment Searches 3.0

In the Non-Fourth Amendment Searches section, we will look at searches of objects and areas where no Constitutional protection exists because anyone may see or use the items to be seized. Justifications for searches and seizures of abandoned property, of open fields, of public places and items in plain view will be discussed in principle, along with specific examples of how these principles are applied by the courts to actual cases. In addition, the class will look at authorization to follow-up on a private party search. The scope and limitations on these searches will be explained, with special attention to application of these to the "street".

Stop And Frisk 1.0

This section looks at the limited search authorized for some detained suspects. The justification and scope of frisks in a variety of situations are discussed, as are specific limitations on what an officer may seize as the result of a frisk, including the "plain feel" provision.

Search Incident To Arrest 4.0

This section builds on the material from the section on arrest, developing the procedure for use of the search authority that accompanies the lawful custodial arrest of a suspect. The recruit will learn the scope for such searches, for arrests on "the street", in automobiles, and on private premises. Also introduced are issues of plain view, special automobile searches and protective sweeps which may accompany searches incident to arrest. The section concludes with a discussion of specific restrictions and authorizations for seizure of physical evidence from the person of the arrested suspect.

Searches And Seizures Without A Warrant 5.0

In this section, warrantless searches of protected areas will be further explored. Justifications for warrantless searches of persons, premises and vehicles other than incident to an arrest will be discussed in principle, along with specific examples of how these principles are applied by the courts to actual cases. The scope of and limitations on these searches will be explained, with special attention to application of these to the "street".

Peace Officer Liability 2.0

This section looks at one of the risks of police work - civil and criminal liability for actions taken or not taken appropriately. This section first introduces the recruit to the various types of torts, civil rights actions, and criminal actions which can be taken against a police officer, as well as the potential penalties for each. Special attention is then given to ways to defend oneself and the police department when suits are brought.

MISSOURI STATUTORY LAW

35 Hours

Criminal Code Overview 1.0

The organization and use of the Missouri Criminal Code Handbook are discussed. Information concerning introductory matters of the criminal code will also be presented. This includes classification of crimes and time limitations regarding prosecution. The Criminal Activity Forfeiture Act will be discussed.

General Provisions 3.0

Information concerning general provisions of the criminal code is discussed. Criminal liability, entrapment, duress, and minimum age requirements will be included in the discussion.

Justification - Use Of Force 4.0

This section covers the elements necessary for the lawful use of both deadly and non-deadly force as they relate to self-defense; defense of other persons, premises, or property; or when making an arrest. The law is examined as it applies both to private citizens and to law enforcement officers.

Criminal Statutes 25.0

The elements and culpable mental state required by statute for the various criminal offenses are examined. Emphasis is placed on those crimes most likely to be investigated or encountered by an officer assigned to patrol duties.

Civil Process 2.0

This section is designed to cover information for persons who serve subpoenas, summons, and/or other legal devices and also for those who must answer them. It provides an overview of the various civil process functions provided for under Missouri Statutes, the legal requirements for serving civil papers, and the responsibilities of those receiving them.

TRAFFIC LAW

19 Hours

Uniform Citation 6.0

The information necessary to complete each box on a Missouri Uniform Citation (U.C.) will be explained in detail.

Difficulty has always arisen in the handling of contacts between citizens and officers resulting from the violation of traffic laws. The law enforcement officer has an opportunity at these times to develop good public relations and positive lasting impressions. In this section are violator contact techniques that when utilized on a daily basis, will reap a two-fold reward: One, the friendly pleasant contact with the general public and two, a well-prepared and self-assured peace officer.

Registration and Licensing and Insurance 5.0

This section will provide information regarding laws and regulations relative to motor vehicle registration and licensing, as well as Missouri Traffic Laws regarding driver's, chauffeur's, and commercial driver's licenses.

Traffic and Vehicle Equipment Regulations 8.0

The four types of "Financial Responsibility" an operator must have to drive in this state will be discussed. The elements required for the various statutes regarding vehicle "moving" violations and vehicle equipment violations will also be examined, as well as methods to recognize these violations.

INTERPERSONAL PERSPECTIVES

76 HOURS

ETHICS AND PROFESSIONALISM

6 Hours

Police Ethics 3.0

In Ethics and Professionalism, principles that should guide personal conduct are reviewed. The application of moral principles, such as principles of fairness, honesty, and consistency are discussed, as is an explanation of how to reason such situations through to a moral decision.

Conduct/Demeanor 2.0

This section introduces the recruit to the police bearing and discipline used and expected by most police organizations and this Academy. Recruits will be given instruction in formations, drill movements used in formations, and saluting.

Attitudes and Self Motivation 1.0

In this block of instruction, the recruit will explore how attitudes can positively/negatively affect one's life. Suggestions are made as to how to improve one's inner self.

DOMESTIC VIOLENCE

32 Hours

Defining Domestic Violence 3.0

This section introduces the recruit to domestic violence issues in our society today. The training will include domestic violence statistics, characteristics of persons involved in domestic violence. The training will also include information on societal attitudes regarding domestic violence. This training also includes crisis intervention techniques and the effective resolution of domestic violence calls of service using crisis intervention techniques.

Cycle of Violence 3.0

This block of training covers the cycle of violence and the victim services available to the victims. Also included will be a one hour open discussion session with shelter organizations such as A.L.I.V.E. and A.W.A.R.E.

Statutory Law 3.0

This three hour block of instruction will emphasize the law pertaining to domestic violence in the State of Missouri. It will also cover the civil process used for protecting the domestic violence victims.

Patrol Response to Domestic Violence 1.0

This block of training will discuss the proper approach to safely and effectively resolve domestic violence situations.

Diffusing Domestic Violence 2.0

This block of training will teach the recruits diffusion techniques, which can be employed at domestic disturbance scenes. These techniques specifically teach what a crisis is, high-risk indicators of domestic violence, active listening skills, and officer conduct.

Criminal Investigation 10.0

This block of instruction will consist of four hours of training in the investigation techniques, with the emphasis on victimless prosecution, four hours of practical application covering investigations techniques, and two hours practical application of courtroom testimony. Detectives specializing in family crimes will teach the investigation techniques and a member of the St. Louis County Prosecuting Attorney's Office will conduct a two-hour Moot Court practical application. In addition to the training a movie, "A Cry For Help" and recent inactive domestic violence slides will be shown.

Child Abuse and Neglect 6.0

This section will cover the reporting of abuse and neglect of children. Recognizing who is designated by Statute as reportees of suspected abuse and neglect. In addition, this lesson will instruct the recruit on the signs, symptoms, and indicators of abuse or neglect when a report of such is made. The recruit will also be taught the proper documentation with regards to abuse and neglect.

The Missouri Department of Family Services will also conduct a one-hour block covering their role child issues.

Family Court Training 2.0

This block of training consists of a representative from St. Louis County Family Court presenting an overview on the roles and responsibilities of Family Court.

Child Advocacy 2.0

This section illuminates the dynamics of child sexual abuse peace officers are likely to encounter in the line of duty. Understanding of these dynamics will better prepare officers to respond appropriately, to enhance the chances of successful intervention and investigation. Further, this section will train officers in the application of appropriate, forensically sound, situation/age sensitive interview techniques for alleged child/victims, to improve the likelihood of obtaining accurate information.

HUMAN BEHAVIOR

38 Hours

Managing Aggressive Behavior 4.0

This section is designed to provide the recruit with the basic skills necessary to identify aggressive or potentially aggressive behavior and to use given communication and behavioral tools to either prevent the aggression or to diffuse it as low on the force continuum as possible. This also includes a discussion of a variety of diversionary techniques which can be used to counter physical assaults if the techniques are ineffective or deemed inappropriate for the situation.

Verbal Judo 10.0

The purpose of this course is to familiarize officer with Verbal Judo. This block defines what Verbal Judo is and is not, describes the 8-step car stop, the 5-step hard style, and the five times that words fail (through the acronym S.A.F.E.R.).

Communication Obstacles 12.0

Community Resources for Communication Obstacles 3.0

This section will discuss the difficulties police officers face in communicating in special situations. General strategies for dealing with the unexpected and uncomfortable in a safe yet sensitive and human way will be discussed.

Dealing with Alzheimer's Disease 1.0

Alzheimer's Disease is discussed, as is the fundamental responsibilities of a patrol officer in managing a situation involving a person suffering from Alzheimer's.

Options For Justice 2.0

This section will discuss dealing with individuals with mental retardation and other developmental disabilities. Also provided will be a viable referral source for the officer who encounters such individuals.

Dealing With The Hearing Impaired 1.0

Information concerning deaf persons and how to effectively communicate with them will be given. A general layout of the demographics and statistics involving deaf individuals will be discussed.

Dealing With Mental Illness 3.0

Mental illness and examples of the most common disorders are discussed, as is the fundamental responsibilities of a patrol officer in managing a situation involving a mentally ill person.

Dealing With Suicide 1.0

In this block the recruits will be instructed in identifying some of the obvious warning signs of a possible suicide victim. They will be given information on how to effectively and sensitively deal with possible suicide victims and refer them to the appropriate social service agencies.

Americans With Disabilities Act 1.0

This section will discuss the difficulties police officers face in differentiating between a disabled person exhibiting behavior that mimics criminal conduct and actual criminal conduct. The information will aid in identification of a possible disability and consider other alternatives, etc..

Cultural Diversity 8.0

The purpose of this course is to familiarize officers with cultural diversity and racial profiling. This block defines culture, profiling, racial profiling and ways to carry out duties in a culturally diverse community. In Cultural Diversity, interactions between peace officers and various racial, ethnic, religious and cultural groups are discussed. Officers' sensitivity to issues of gender and preferences are examined. Officers are encouraged to examine their own biases and those of communities in light of need to be responsive to the needs of diverse population. Practical exercises and role plays will be used to develop effective communication skills.

Dealing With Death 2.0

Police officers are regularly called upon to handle sudden deaths due to accidents, disasters, and illness. For some officers, this can result in a great deal of stress. This section will introduce the recruit to some of the human behavior skills essential to dealing with death or helping others deal with the sudden loss of a loved one. Emphasis will be given to coping skills necessary to minimize psychological and stress-induced problems that the officer or others may suffer.

Financial Management 2.0

The stresses associated with the police profession can compound in times of financial insecurity and frustration. Issues of financial management, debt reduction, and investing will be presented to the recruits in an effort to aid in achieving financial goals.

TECHNICAL STUDIES

375 HOURS

PATROL AND JAIL MANAGEMENT

107 Hours

Introduction - Preparation For Duty 4.0

This section discusses preparation for duty by the patrol officer. It shows the importance of knowledge of local geography to the performance of the patrol officer.

The Role of the Peace Officer 3.0

The most common types of service assignments are examined as is the role of the peace officer in those situations.

Communications/Radio Use 2.0

Radio use and procedure will be discussed and demonstrated. Recruits will familiarize themselves with the portable radios which will be used later during practical application exercises.

Community Problem Solving 2.0

As more departments are recognizing the necessity of maintaining closer ties to their communities than is possible from the station and squad car, law enforcement as an agent of community change has become the progressive law enforcement subject. In this section we will discuss new patrol methods that are putting peace officers back in contact with the public they serve, as well as techniques for making law enforcement a proactive, instead of just a reactive, force in the community.

Crime Prevention 2.0

This section of training will provide the patrol officer with a history and understanding of the concepts of Crime Prevention and Neighborhood and Business Watch programs and how these programs act as an asset to the patrol officer and his duties. This section will also cover how to conduct a basic home and/or business security check to enhance the concepts of crime prevention through environmental design.

Preventive Patrol 2.0

This section discusses the concept of preventive patrol. It describes seven (7) techniques used in the patrol method. It discusses the practice of building checks and explains why aggressive patrol performance in this area is important.

Field Interviews 4.0

Interviews during patrol duties are examined from a Constitutional and tactical perspective. Trainees will develop their interviewing and observation skills under simulated conditions, as well as complete Field Interview Reports. This class consists of a two hour lecture and two hours of practical exercise.

Search of Persons/Vehicles 12.0

The Constitutional aspects of searching persons and vehicles are reviewed. The tactical approaches to conducting a search of persons or vehicles under a variety of circumstances is discussed and practiced. A four (4) hour practical exercise will also be conducted to give the recruit a chance to utilize search procedures.

Vehicle Stops 10.0

The proper methods for stopping and approaching vehicles are examined and practiced. Factors such as location for the stop, vehicle positioning, removing the driver from the vehicle, multiple occupants and felony stops are discussed. The tactical considerations of vehicle and foot pursuits are also covered. The class consists of a lecture on felony stops and practical exercises utilizing the 7-Step Traffic Stop.

Day V. Night Patrol 1.0

The effect of light or reduced lighting conditions upon the officer's perception is described. The practical use of light and equipment by the officer is also demonstrated.

Emergency Response/Building Searches 8.0

This section discusses the procedures recommended for officers when responding to emergency calls or crimes-in-progress. Also discussed are the steps to be taken prior to entering a building which is to be searched, tactical entry and search techniques. Recruits will practice building searches in both traditional concepts, as well as active shooter situations.

Gangs, Transients and Organized Crime 4.0

A basic overview of crime-related or prone groups and organizations, including gangs, transient groups such as “gypsies” as well as more organized criminal organizations. This section includes basic information on their activities in municipal, county and correctional environments. Includes material on typical membership and the identification of members, as well as common criminal activities and the particular problems that the groups present to law enforcement and corrections. Include information on current criminal organization activity in the area and current efforts to control it.

Civil Disturbance Response 6.0

Provides a basic introduction to mob and riot control, whether on the street or in a corrections environment. Covers basic considerations of tactics for approach, dispersal, and the location and isolation of leaders, while minimizing property damage and threats to officer safety. Also discussed are the peace officer's role where called upon to assist in the handling of a civil disturbance. A practical exercise will also be performed.

Survival 6.0

The tactical responses to life-threatening situations are discussed in an effort to maximize an officer's potential for survival. We analyze human reactions under such circumstances and how to prepare for such encounters. Proper response and approach procedures are reviewed. The use of deadly force and dealing with post shooting trauma are also discussed.

Hazardous Materials 8.0

This section will provide the recruits with information that will assist them with the identification of hazardous materials, response procedures, and responsibilities of the first officer on the scene.

Introduction to D.A.R.E. 1.0

This section discusses the highly successful substance abuse education and control program presented in grade schools. Included are its basic goals, organization, programs, and how the patrol officer can assist and benefit from it.

Ride-Alongs 24.0

Recruits will ride along with either St. Louis County or Municipal police officers during three eight-hour shifts to observe radio procedures and to acquire an overall orientation concerning patrol practices. This will take place just prior to graduation.

Basic Security Principles 4.0

This section covers the fundamentals of daily facility management from a security and supervision perspective. Perhaps the most dangerous element of a jail officer's role is "apathy."

This section will emphasize the three topical areas of: inmate searches, the control and security of the detention area, and contraband control. It will also cover two basic elements of professional supervision.

Processing and Documentation Procedures 4.0

This section covers the various activities commonly grouped under the "intake" and "booking" functions. In the large scope of jail administration the successful and safe operation of any jail depends on the ability of all staff members to effectively follow a number of established procedures when dealing with inmates and detainees.

These procedures are necessary to meet the essential goals of any jail or detention facility: the protection and safety of the facility personnel, the safekeeping and welfare of the inmates, and the protection of society by preventing escapes.

HOMELAND SECURITY

12 Hours

N.I.M.S./W.M.D. Training & Testing 12.0

This section will provide the recruits with the Missouri state mandated training for all first responders to be familiar with the National Incident Management System (100 and 700 series.) This is to ensure that all emergency personnel respond to all domestic terrorist attacks, major disasters, and other emergencies to strengthen preparedness capabilities of Federal, State and local entities.

The Weapons of Mass Destruction training will focus on the terrorist threat to a community and insight as to how a Police Officer should handle a situation involving numerous injuries that would be caused by a release of a chemical, biological or incendiary device(s).

TRAFFIC ACCIDENT AND LAW ENFORCEMENT

74 Hours

Traffic Accident Report Writing 8.0

This lesson will present the recruit with a complete overview of the correct methods of Motor Vehicle Accident Reporting. Included in this lesson will be the proper completion of the Motor Vehicle Accident Form Face Sheets 1 and 2, diagram, and narrative.

Accident Investigation 16.0

This lesson will present the recruit with a complete overview of actual "On-Scene Accident Investigation". This lesson will include interviewing techniques of drivers and witnesses, as well as safety precautions, protecting the scene, and investigation.

Introduction to Traffic Radar 16.0

A basic explanation of the use of RADAR in traffic speed enforcement. Included are the basic uses of RADAR, the proper set up and calibration required, the basic methods of measuring speed, and some of the limitations on the use of RADAR.

DWI Investigation and Reporting 32.0

This lesson will present the recruit with a thorough understanding of Missouri's DWI Laws. Included in this lesson will be, Implied Consent Law, Field Sobriety Testing, and Chemical Testing. In addition, the recruit will "walk through" a simulated DWI arrest, and write two DWI reports.

Traffic Control and Direction 2.0

This lesson will present the recruit with a basic understanding of traffic movement and the role of the police officer in traffic control. Areas to be discussed will include evaluating the intersection, body position, signals and gestures, clothing and equipment, and placement of warning devices.

CRIMINAL INVESTIGATION

70 Hours

Introduction 2.0

This lesson will present the recruit officer with a brief overview of the criminal investigation function of the police department. Included in this lesson will be the primary objectives of a criminal investigation, the apprehension process, a description of qualities that an investigator should possess and the elements of a successful investigation.

The recruit officer will also be introduced to the theory of preliminary investigation and will also be given a procedural model for conducting a basic preliminary investigation. Included in this block will be the basic steps to follow and a model for a flash description.

Crime Scene Processing and Investigation 14.0

The elements of crime scene processing will be covered and practiced. Included will be identifying the sources of evidence, search methods, collection, preservation, marking and packaging of evidence. A two-hour practical exercise will take place in which the recruits will "process" simulated crime scenes by searching for evidence, diagramming the scene and explaining how they would handle any evidence found.

Fingerprint Evidence 6.0

This block of instruction will introduce the recruit officer to the process of rolling fingerprints. Specifically covered will be the procedures for rolling both suspect and elimination type fingerprints for subsequent classification and identification purposes. The eight hour session will include the practical exercise of recruits rolling fingerprints on standard 10-print cards.

Interrogation Process 6.0

The interrogation process section will cover the procedures to follow when the interview crosses over into an interrogation. Included will be steps to follow, reasons for these steps, and styles and approaches that will make an interrogation successful. In addition the recruits will have three hours of practical exercises involving role playing in which they will conduct interrogations.

Informant Use 2.0

The section on Informants will introduce the recruit officer to some basic background material in the areas of informant utilization. The general classifications of the major motives of, the primary uses for informants and guidelines for the officer-informant relationship will be discussed.

Case and Trial Preparation 7.0

This section will cover proper case preparation and courtroom demeanor. Specifically, it will cover the preparation steps that should be taken prior to trial date. Also covered will be the main causes of witness failure and the rules of a successful witness. A four hour “moot court” exercise is included in which the recruits will “testify” in a simulated trial.

County and Municipal Offense Investigations 33.0

The responsibilities of the first responding officer will be presented. Offenses such as; property damage, thefts, suicide, assaults, narcotics offenses, sexual offenses, auto theft, robbery, bad checks and death investigations will be covered with varying degrees of responsibility for the investigation. Updates in the areas of drug enforcement and criminal intelligence will also be covered.

REPORT WRITING

54 Hours

Grammar Review 4.0

Recruits, through a written exam exercise, will review multiple grammatical errors common in police reports. The test will serve as a basis for class review of grammatical rules relating to the parts of speech and their proper usage, strong sentence and paragraph structure, reviewing rules for all rules for marks of punctuation.

Memoranda 2.0

The purpose for and the methods of writing inter-office memorandums are described and practiced.

Introduction to Report Writing 6.0

This section discusses the uses for and the proper completion of the police report face sheet, continuation, supplement, personal descriptor, and arrest sheets.

Interviewing Skills 5.0

Upon completion of this block of instruction, the recruit officer will be able to explain the purpose of the initial interview, the importance of the interview environment, the successful steps in interviewing and the effects of age characteristics. Also covered in this section will be personal pedigrees, firearms descriptions, object descriptions and vehicle descriptions.

Report Writing Exercises 37.0

Under simulated conditions, the recruit will write between 22 and 30 police reports. The reports will include a variety of criminal offenses and require the use of interview skills and in some cases investigative efforts to obtain the information necessary for the report. All reports will be graded and a pre-determined number of reports will account for the final grade.

JUVENILE JUSTICE AND PROCEDURES

18 Hours

Intro. to the Juvenile Justice System; Terms, Jurisdiction, Definitions, Venue 4.5

Law enforcement officers are often the first contact young offenders have with the juvenile system. Law enforcement officers have many options regarding what action to take. They are also the major source of referrals to juvenile/family court. This section will detail the many special procedures that need to be utilized when the offender is a juvenile. The recruit will become familiar with terms used for juveniles versus those used for adults. This block of training will also provide Missouri statute definitions, examine jurisdiction and venue, and will provide an explanation of the federal guidelines regarding juveniles and their handling while in law enforcement custody.

Role Of Law Enforcement, Apprehensions, Rights, Processing And Custody 4.5

This lesson will cover when a juvenile may be taken into Judicial Custody and describe the process for execution of a *capias*. Also the term discretion will be discussed as it applies to police work with juveniles. Also covered will be the procedures outlined by Missouri Statutes and Missouri Supreme Court Rules regarding the taking of a Juvenile into judicial custody. Specifically covered will be notification, the release of a juvenile, and procedures when not released and conveyed to Juvenile Court Detention Center.

Federal Requirements 4.5

This lesson will cover the handling procedures for law enforcement officers when taking juveniles believed to be status offenders or law violators into custody per federal regulation. The four core federal requirements regarding the detention of juveniles by law enforcement officers will be discussed along with the things to remember per federal regulations regarding the custody of status and delinquent offenders.

Missouri Juvenile Code, Including Certification and Other Relate Issues 4.5

This lesson will cover RSMo Chapter 211.071 in its entirety, certification of a juvenile for trial as an adult, the procedure, and misrepresentation of a juvenile's age and the consequences.

This lesson will also cover those RSMo Statutes in addition to Chapters 210 and 211, which have a direct relationship to juveniles.

CERTIFIED FIRST RESPONDER

40 Hours

This 40-hour block of training will teach the recruits how to deal with medical and trauma related injuries encountered during day to day law enforcement duties. The recruits will be trained in CPR on the infant, child and adult patient in addition to use of the Automated External Defibrillator. This block of training will include practical skill development and a final written examination.

SKILL DEVELOPMENT

290 HOURS

DEFENSIVE TACTICS

82 Hours

Concepts of Defensive Tactics/Use of Force 4.0

The recruit is introduced to the fundamental concepts of subject control, whether on the street or in a correctional setting. Emphasis is placed upon the need for understanding concepts and continuous practice to allow the officer to effectively control a subject or effectively overcome the physical threat which the subject may officer . The proper use of force and the use of force continuum are discussed.

Handcuffing and Restraint Devices 8.0

The recruit is introduced to the basic handcuffing techniques employed in the Marsh Speedcuffing System. The principles of Reaction Time, Balance Displacement and Relative Positioning are examined as they apply to minimizing the potential for physical resistance in handcuffing situations. Three levels of potential compliance -- resistance reactions are explained, ("Yes, Maybe & No"). The tactics used to overcome resistance is demonstrated from the standing, Kneeling and Prone handcuffing positions. The follow up control position for completing handcuffing following resistance is explained and demonstrated. Use of other restraint devices, such as flex cuffs and leg irons is also discussed.

Arrest Procedures 8.0

The components of a physical arrest are reviewed in situations where arrest or custody situations commonly occur. Emphasis is placed on the need for planning the arrest by considering time and location. The mechanics of a pat-down and full body search are discussed as are handcuffing and prisoner transportation A four (4) hour practical exercise will also be conducted to give the recruit a chance to utilize arrest and control techniques.

Escort Position & Joint Lock Control Techniques 8.0

The recruit is shown techniques for controlling subjects presenting passive to active resistance to the arrest. The techniques taught require not weapons and present a minimal danger of injury to the subject. All techniques are demonstrated and practices.

Control Techniques 4.0

This section introduces the recruit to the use of Pressure and Active Resistance situations. These techniques are listed on the Force/Resistance Continuum as Soft Empty Hand Control. The recruit is shown those body pressure points most easily and effectively used in P.P.C.T. techniques. Use of balance displacement in connection with pressure point control is stressed. Pain Compliance Theory is introduced and the three levels of pain available in subject control is outlined, together with examples of the proper use of each level in passive to active resistance situations. Rules in the use of Touch Pressure when applying P.P.C.T. techniques is explained and demonstrated to the recruit. The need for follow-up control and handcuffing tactics is additionally stressed in this section.

Active Defensive Measures 8.0

The active defensive techniques are introduced to counter active aggression. The trainee is shown the proper method for utilizing defensive techniques and equipment appropriate to their work environment. The P.P.C.T. block of instruction, is designed to counter active aggression against an officer by a resisting subject. These techniques are listed on the Force/Resistance Continuum as Hard Empty Hand Control Techniques. The recruit officer is introduced to the proper use of the High Guard Defensive Ready Stance. From this defensive position, the recruit is then shown the proper techniques for delivering the striking techniques shown below. Emphasis is placed on use of centering from maximizing power in striking and in balance displacement of the opponent. The recruit is instructed in the use of prone control positioning for any necessary control and handcuffing.

Intermediate Weapons 4.0

Proper handling of the baton and other weapons such as pepper spray, tasers, etc. are demonstrated and practiced. Proper techniques for maximum effectiveness and minimal permanent injury are explained and demonstrated.

Intermediate Weapons – Pepper Spray 4.0

The use of pepper spray and its effects will be discussed and a practical exercise will be conducted.

Weapon Retention and Disarming 8.0

This section introduces the recruit to the need for effective tactics to prevent an assault upon the officer's weapon, when possible, and to secure and protect the weapon in those instances where an assault is unavoidable. The trainee is shown the proper stance and relative positioning for maximizing the security of the officer's weapon. The trainee is then shown techniques used to defend the weapon against the most common types of assaults.

Use of Force Scenarios 4.0

This section will allow the recruit to become involved in simulated arrest situations where it will become necessary to use force to make the arrest. Great importance will be placed on de-escalation verbal skills, as well as, proper form when executing a defensive tactic technique.

In addition, the recruit will be required to submit a detailed incident report regarding the use of force and subsequent arrest. particular attention will be paid to the elements concerning the lawful application of force to effect the arrest.

Ground Control 8.0

The Ground Defense/Control Tactics course is designed to teach the recruit physical techniques to defend against an attack while on the ground. By the use of various blocks, strikes, locks and control techniques the recruit will be able to control and individual, either armed or unarmed, from various positions on the ground.

Spontaneous Knife Defense 4.0

This section will introduce the recruits to the PPCT Spontaneous Knife Defense System. Covered will be the two types of knife grips commonly encountered, lines of attack an assailant might employ, and defensive techniques an officer could use against an edged weapon assault.

Taser Training 6.0

This section will provide the recruit with the theory, tactical consideration, and practical training necessary to effectively and safely operate the Taser as a less-lethal option. The training will include the nomenclature of the taser, what can go wrong, medical considerations, and associated risks.

Written/Practical Exam 4.0

FIREARMS

94 Hours

Fundamentals of Marksmanship 4.0

The fundamentals of gun control and safety, plus the fundamentals of good shooting are discussed. The basic designs and operations of various types of revolvers and semi-automatic pistols are examined, as are proper loading/unloading techniques.

Shooting Stance / Loading / Dry Firing 4.0

The two most common shooting stances (standing), the drawing of the gun using proper grip, and loading-unloading techniques are discussed, demonstrated, and practiced using dry-fire exercises.

Skill Development - Handgun 28.0

Proper handgun shooting skills are developed and improved through the practice of the fundamentals of marksmanship using the duty weapon. Emphasis in this block will be placed on using a proper grip, proper sighting and trigger control, shot placement, and recovering after the shot(s).

Handgun Qualification 4.0

Recruits will be tested on their abilities to shoot their duty (and/or off-duty weapon(s)) using service ammunition or ammunition loaded to duty specifications. Recruits will shoot at a target or targets from various distances and using various positions, and using a course approved by the Department of Public Safety (P.O.S.T.) qualification course. A minimum of 70% must be achieved to pass the qualification course.

Skill Development - Off-Duty Weapon 4.0

The recruit will receive training in the use of their off-duty weapon. An explanation on the limitations of a revolver with a 2 inch barrel for distance shooting is made. Problems with light framed revolvers and certain types of ammunition are explained. Off-duty leather used to keep the weapon concealed and the practicality of the off-duty leather is stressed. The recruit will be told the importance of carrying an off-duty weapon similar to the weapon carried on duty.

Off-Duty Weapon Qualification 4.0

The recruit will be required to fire a score of 70% which will be scored pass/fail.

Shotgun Introduction 8.0

The basic design and operation of the standard police shotgun are examined. The fundamentals of proper control and safe handling are discussed as is the various types of shotgun ammunition. These objectives will be based upon the manufacturer recommendations for disassembly, inspection, cleaning, re-assembly, and proper function testing for the particular shotgun used by the recruit.

Skill Development - Shotgun 8.0

During this block of training the emphasis will be placed on proper loading and unloading techniques, shooting positions, to include standing, kneeling, and combat hip shooting, and development of proficiency in the overall handling and firing of the shotgun.

Shotgun Qualification 4.0

Recruits will be tested on their abilities to shoot the duty shotgun using 12 gauge slugs and "00" buck (either 9 pellet or 12 pellet) ammunition. Recruits will shoot at a target or targets from various distances and using various positions, and which is a Department of Public Safety (P.O.S.T.) approved course. A minimum score of 70% must be achieved to pass the qualification course.

STRESS COMBAT COURSES (2) 8.0

These courses present the recruits with high stress conditions to familiarize them with factors that affect or influence firearms performance. This familiarization should help the recruits build awareness, skills, confidence, and proper habits - the elements of which are needed not only to use a firearm proficiently but also are the most effective in avoiding firearms accidents.

These courses will require trainees to make decisions to shoot at multiple friend or foe targets, to shoot under timed conditions, to shoot from various distances and positions, and where available, to shoot while moving, or at moving targets. Both the handgun and shotgun will be incorporated in the stress courses.

These courses are a continuation of the basic fundamentals of marksmanship, the overall goal of which is the achievement of shot placement. Even with the overall goal in mind, however, the emphasis will be placed on obtaining and/or using cover and concealment, on using combat loading and/or reloading techniques, and in making the proper decisions to demonstrate shooting skills.

Night Fire - Handgun / Shotgun Skill Development 4.0

Night fire training is designed to introduce the trainee to "realistic" encounter times and/or light conditions (when most law enforcement shootings occur). It is a continuation of the stress combat-type courses in which officer survival tactics and the decision making process were the points of emphasis. In night fire the emphasis will be placed on target identification and firing discipline. The effects of light (or the lack of it) will be briefly discussed.

The types of light available to use for target identification and acquisition will be discussed and practiced. For safety in the training environment, the courses will be fired from three to seven yards on most ranges.

Night Fire - Handgun / Shotgun Qualification 4.0

The primary concern of shooting in low light conditions is target identification and bullet placement. Therefore, the recruit is not trained to fire at muzzle flashes or noises. The recruit is trained to shoot only when a target can be clearly identified. A minimum score of 70% on a P.O.S.T. approved course must be achieved to pass the qualification course.

Judgment Under Stress 2.0

Based on various situations and circumstances presented in video scenarios, the recruits must make instant reactionary decisions related to firearms tactics.

Less Lethal Training 8.0

Emphasis will be placed on the acceptable use of less-lethal impact projectiles which provide another option and degree of safety to officers when confronting combative and/or mentally unstable suspects. Proper understanding of the less-lethal philosophy and the intelligent deployment of impact munitions can provide a valuable tool to officer to subdue individuals with a reduced risk of injury to all involved.

PHYSICAL TRAINING

64 Hours

Physical Training Program 50.0

Total health fitness and preparation for the physical demands of law enforcement will be discussed. A program will be implemented to increase cardiorespiratory endurance and motor fitness.

Stress Management 2.0

This lesson will discuss stress, particularly stresses that relate to police work. Also discussed will be ways of handling those stresses.

Health, Fitness, and Nutrition 2.0

Health risk factors will be discussed as will proper diet, regular exercise, fitness philosophy, and the principles of weight training.

Entrance, Mid-term, and Final Test 10.0

The physical fitness level of each recruit will be tested at three separate times during the course of the program.

DRIVER TRAINING

24 Hours

Fundamentals of Law Enforcement Driving 6.0 Hours

This section provides an overview of the laws governing the use of a motor vehicle in an emergency situation; Basic principles of vehicle dynamics and proper mechanics such as hand position on the steering wheel and safe driving techniques: Types of skids and corrective actions to take during a skid are also discussed: The proper method of making an apex turn and of braking will be discussed, as well as, an examination of “tunnel vision”; The effects of agency policy and liability principles on emergency vehicle operation will be discussed. Finally, the elements of an acceptable vehicle maintenance inspection will be covered.

Emergency Maneuver Techniques 2.0

This section of defensive driving looks at the subject of police pursuits. The recruit will be introduced to a generic pursuit policy and will be required to learn the policy of his/her department. General guidelines for safe and reasonable initiation of pursuit, proper driving procedure, and for reasonable termination of pursuit will be discussed in light of existing laws and department policies.

Skill Development Day/Night 16.0

In this "practical" section of defensive driving, each recruit will practice and then perform a variety of high speed stopping and turning maneuvers in a standard police vehicle on a standardized drivers' training course both in daylight and night.

PRACTICAL APPLICATION EXERCISES

40 Hours

Role Play 32.0

The recruit will participate in a variety of scenarios designed to assess their ability to apply the knowledge and procedures presented in the training. The exercises include situations that are commonly encountered while on patrol such as, traffic accidents, vehicle stops, crime scene investigation, street encounters with unknown persons, and managing "crisis" situations. Objectives for these situations are documented and used while evaluating recruit performance. The exercises are scheduled in 4-6 hour blocks.

Response To Active Shooters 8.0

This section details the latest tactics for dealing with an active shooter. The strategy involves the establishment of the Incident Command System, the development of the contact team and rescue teams as well as the reasoning for deploying first responder to neutralize the threat of an active shooter without waiting for the Tactical Operations Unit to arrive.