



Continuing Education

St. Louis County and Municipal Police Academy

◀ Program Announcement ▶

UNIFORM CRIME REPORTING (UCR) TRAINING COURSE

This is a 7- hour course designed to provide the students with the knowledge and skills necessary to correctly classify and score offenses, clearances, and arrests for Missouri Uniform Crime Reporting, and properly prepare and submit the monthly Uniform Crime Reports for their respective agency. Participants will become familiar with the history of Uniform Crime Reporting and will learn the standardized UCR offense definitions and the need for their use. The national and Missouri unique rules for reporting crime data will be reviewed, and participants will be trained to accurately complete the required forms for UCR summary reporting. The course will also include a brief familiarization with available UCR web-based resources.

The course is aimed primarily at those individuals who will actually prepare Uniform Crime Reports; Detective, patrol supervisors, police clerks and management/public affairs officers would also benefit due to the extensive coverage of UCR definitions of offenses, which differ in some aspect from Missouri Statutes, the legitimate methods for clearing offenses, and the availability of UCR data to the public. If you agency does not have an alternate person assigned to assist with UCR, it is strongly recommended that an alternate should attend to ensure that compliance is continued in case your agency should lose its regular person assigned to submit UCR forms.

The course will be conducted by Ms. Pat Henton and Mr. Kyle Comer with the Missouri State Highway Patrol.

Please bring classroom materials (UCR Handbook, if possible, pen/pencil and paper).

CONTINUING EDUCATION CREDITS

The Missouri Department of Public Safety will award

4 hours of Technical CEUs and 3 hours of Legal CEUs to those completing the course.

Session: Two

Date(s): December 15, 2009

Time: 8:00 a.m. - 4:00 p.m.

Place: St. Louis County and Municipal Police Academy

1266 Sutter Avenue

St. Louis, MO 63133-1934

WHO SHOULD ATTEND: Commissioned & Non-Commissioned Personnel - Technical Studies & Legal Studies

ATTENDANCE IS LIMITED TO 40 PARTICIPANTS

To reserve your seat, please mail or fax your Continuing Education Registration Form to be received by 1 week prior to class start date. Reservations will be taken from non-tuition paying departments at a cost of \$0 per seat, and will be placed on standby. Standby seats will be notified if their reservation is accepted, depending upon seat availability. Non-tuition paying departments will be invoiced, whether or not the seat is used, after acceptance of standby notice.

PLEASE USE THE REGISTRATION FORM ON THE BACK



Continuing Education

St. Louis County and Municipal Police Academy

< Registration Form >

PROGRAM: UNIFORM CRIME REPORTING (UCR) TRAINING COURSE - **Session:** Two

TRAINING DATE(S): December 15, 2009

TRAINING TIMES: 8:00 a.m. - 4:00 p.m.

TRAINING LOCATION: St. Louis County and Municipal Police Academy
1266 Sutter Avenue
St. Louis, MO 63133-1934

INITIAL SEATS PER DEPT: Two or more - all others standby. Prioritize names on list below. (1) will be registered first, then (2), etc.

Please use this form to register employees for the above listed program only. Return the form to arrive at the C.M.P.A. by 1 week prior to class start date. All forms must be submitted through the appropriate department training officer. No individual registrations will be accepted. Check your department procedures.

(PLEASE TYPE OR PRINT CLEARLY)

PRIORITY

1. NAME: _____ DSN: _____

RANK: _____ SSN: _____ - _____ - _____ ASSIGNMENT: _____

2. NAME: _____ DSN: _____

RANK: _____ SSN: _____ - _____ - _____ ASSIGNMENT: _____

3. NAME: _____ DSN: _____

RANK: _____ SSN: _____ - _____ - _____ ASSIGNMENT: _____

4. NAME: _____ DSN: _____

RANK: _____ SSN: _____ - _____ - _____ ASSIGNMENT: _____

Authorized Training Registrar: _____
(must sign here)

Print or type Registrar's Name: _____ Title: _____

Department: _____ Phone: _____ - _____

Registrar Return:	By Mail: St. Louis County and Municipal Police Academy Continuing Education / Registration 1266 Sutter Avenue Wellston, MO 63133-1934	By FAX: 314-863-2317
		Questions call: 314-889-8600