

GUIDELINES FOR FLOOD REPAIR REGISTRATION

1. Registration is limited to general building and structural related repairs. St. Louis County licensed electrical, mechanical and plumbing contractors are considered registered.
2. Application must be filled out in its entirety.
3. No faxed, mailed or reproduced applications will be accepted.
4. Applications for registration must be made in person by applicant listed on application at the Department of Public Works, 41 South Central, 6th floor, Clayton, MO, 63105 or at any of the Satellite Offices listed below. Applicant must bring his/her driver's license, social security or tax ID number and evidence of general liability insurance (copy of certificate of insurance). A xerox copy of the driver's license will be made and kept on file.
5. Please allow five (5) working days for processing of registration.
6. There is no fee for registration.
7. Building permits will be issued only to registered flood repair contractors.

For additional information on registration, please call the Department of Public Works at 314-615-7146 or 314-615-7866.

A current listing of registered contractors will be available to the public on a weekly basis at the following locations, as well as, on the Public Works web site at www.stlouisco.com/pubworks.

Department of Public Works
41 South Central
6th Floor
Clayton, MO 63105

Department of Public Works
South County Satellite Office
Keller Plaza
4554 Lemay Ferry Road
St. Louis MO 63129

Department of Public Works
North County Satellite Office
21 Village Square Plaza
North 67 & Hwy. 270
Hazelwood, MO 63042

Department of Public Works
West County Satellite Office
Clarkson Wilson Centre
74 Clarkson Centre
Chesterfield, MO 63017

**ST. LOUIS COUNTY – DEPARTMENT OF PUBLIC WORKS
Contractor Registration – Emergency/Disaster Repair**

Applicant Name: _____ Phone: (____) _____

Current Address: _____

Drivers License #: _____ State: _____ Social Security # or Tax ID #: _____

Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____ Race: _____ Build: _____

Company Name: _____ State Registered In: _____

Permanent Address: _____

Permanent Phone: (____) _____ In business since: _____

Principal Officer: _____ Permanent Phone: (____) _____

Company is: Insured _____ Bonded _____ Issued By: _____

Name of person who will be directly supervising work: _____

Local Address: _____ Local Phone: _____

Vehicle(s) to be used:	Type: _____	License #: _____	State: _____
	Type: _____	License #: _____	State: _____
	Type: _____	License #: _____	State: _____

References of past performance (a minimum of at least two references must be provided):

Name: _____ Phone: (____) _____

Name: _____ Phone: (____) _____

Name: _____ Phone: (____) _____

A check of Local, State and Federal records may be made. Registration as a St. Louis County Disaster Repair Contractor is contingent on past and future non-fraudulent fulfillment of contractual obligation. Registration may be canceled or rescinded for cause at any time by the Code Official. Decisions of the Code Official may be appealed in accordance with SLCRO Title XI, Public Works and Building Regulations, Chapter 1101, Section 1101.100 Sub-section 124.0 Means of Appeal. Violations of Section 1001.100.111.1.2 including falsification of registration application, are subject to penalties in accordance with Section 1001.100 Sub-section 117.4.

Signature: _____ Date: _____

=====Official Use Only=====

Agency Check By: _____ Date: _____ Negative comments: Yes _____ No _____

Registration #: _____ Issue Date: _____ Expiration Date: _____