



SAINT LOUIS COUNTY POLICE DEPARTMENT POLICE CADET PROGRAM



St. Louis County Police Department
An Internationally Accredited Agency

DESCRIPTION OF CADET PROGRAM

The St. Louis County Police Department's Cadet Program is intended to provide a comprehensive and unique law enforcement training program with the goal of producing highly qualified, experienced, and educated law enforcement professionals. The St. Louis County Police Cadet will receive paid work exposure to an extensive array of Department resources in each of the Department's Divisions. Cadets will Ride-On-Patrol with each of the eight County Police Precincts, as well as work within the various work units, such as the Bureau of Communications, the Crime Scene Unit, the Police Crime Laboratory, the St. Louis County and Municipal Police Academy, the Personnel Services Unit and the Fingerprint Unit. These assignments will allow the Cadet to become familiar with the various Department elements while assisting these elements in their functions.

Since the St. Louis County Police Department is able to offer such a diverse experience and meticulous introduction to numerous aspects involved in policing, this cadet program will develop not only qualified future applicants, but a reputation as one of the area's finest programs. Due to this reputation, the County Police Cadet Program application process is highly competitive. A Cadet is not expected to have prior experience, but is expected to have an interest in a career in law enforcement.

MINIMUM REQUIREMENTS

AGE REQUIREMENT: Must be at least 18 years of age, but not older than 21 years of age.

RESIDENCY: No residency requirement. Must be a citizen of the United States.

EDUCATION STATUS/EXPERIENCE: You must have:

1. A high school diploma or GED prior to the start of the program, **AND**,
2. Enrolled or anticipate enrolling in an accredited university or college, **OR**
3. At least 33 college credit hours from an accredited university or college.

ARREST RECORD: Must be free from conviction of a Felony. A Class "A" Misdemeanor conviction will be cause for immediate dismissal from the process, unless otherwise directed by the Chief of Police.

COMPETITIVE SELECTION PROCESS

Under the regulations of the Police Department, all selections to the St. Louis County Police Department Cadet Program are made on the basis of a continuously open, competitive selection process conducted under the supervision of the Personnel Services Unit. Applications are welcomed and accepted at any time during normal business hours, usually 8:00 AM to 4:30 PM, Monday through Friday. Each applicant must successfully complete each stage of the selection process before becoming eligible to proceed to the next step. The selection steps, in their order, are as follows:

ACADEMIC REFERRAL: Submit a written referral from a High School/College/University Administrator, Advisor or Facilitator prior to being considered.

PRELIMINARY REVIEW: A review and detailed evaluation of the Cadet Personal History Questionnaire and supporting documents will be conducted to determine if applicant meets the minimum recommended requirements for the position. A police record check will also be conducted.

COORDINATOR'S INTERVIEW: A further evaluation to determine the candidate's overall fitness for the position, including professional appearance, self-expression, mental alertness and suitability for cadet duties as well as the candidate's educational record and interest level in a law enforcement career.

BACKGROUND INVESTIGATION: A background investigation will be conducted on all cadet applicants. This investigation may include all of the following: past employment record and reputation, personal and academic references, military record and criminal history (when applicable).

FINAL REVIEW: The Commander, Bureau of Staff Services and the Commanding Officer, Division of Operational Support, will review the Personal History Questionnaire and supporting documentation and forward their recommendations to the Chief of Police for approval or disapproval of the applicant.

CHIEF'S REVIEW: The Chief of Police, upon approval of the candidate, will offer the applicant a conditional offer of employment pending results of the physical examination.

PHYSICAL EXAMINATION: Each applicant will be required to meet the medical standards as approved by the Department and agreed to by the contract physician. If the contract physician does not recommend the applicant due to not being able to perform the essential job functions of the position sought, the Chief of Police may rescind the conditional offer of employment.

APPOINTMENT BY THE CHIEF OF POLICE: All appointments to Professional Staff positions will be made by the Chief of Police.

PROBATIONARY PERIOD: There is a probationary period of 12 months for new employees. During this period, probationary employees must demonstrate their ability and willingness to perform staff support.

SALARY: Starting Salary – \$7.80 per hour (Part-time only)

PROMOTION: Upon successful completion of at least one-year of the Cadet Program, verification of at least 33 college credit hours from an accredited university or college, and completion of a thorough background investigation, Cadets are eligible to be considered for promotion to a Police Recruit position in the County and Municipal Police Academy. Cadets must be at least 20 ½ years of age at the time of appointment to the police academy.

AN EQUAL OPPORTUNITY EMPLOYER

www.stlouisco.com/police

(Rev. 09/15)