The meeting of the Saint Louis County Housing Resources Commission was called to order at 4:15 p.m. at Saint Louis County Department of Human Services, 500 Northwest Plaza Drive, Suite 800, Saint Louis, Missouri 63074.

EXECUTIVE COMMITTEE: No Executive Committee meeting on this date.

COMMISSIONERS IN ATTENDANCE: Kathy Schweitzer, Frank Foster, Mike Harris, Susan Rollins, Catherine Carter (by conference call)

DHS STAFF IN ATTENDANCE: Andrea Jackson-Jennings, Yusef Scoggin, Chaunceia Mayfield, Adriann Adams-Gulley, Minnetta Watkins

SAINT LOUIS COUNTY GUESTS IN ATTENDANCE: Councilwoman Lisa Clancy – Affordable Housing Legislation; Shannon Koenig – Deputy Chief of Staff, County Executive Sam Page

ROLL CALL: Minnetta Watkins

APPROVAL OF MINUTES:

- Motion to approve: Kathy Schweitzer
- Move to accept: Frank Foster
- Seconded: Mike Harris
- Minutes for July 29, 2019 approved

PRESENTATION ON THE SUBSTITUTE 1 FOR BILL 284 – Councilwoman Lisa Clancy and Shannon Koenig

- An overview was given on a handout titled, “Substitute 1 for Bill 284.” This is an effort to establish an Affordable Housing Trust Fund and to strengthen oversight of housing resources in Saint Louis County. Efforts were also made by the Housing Resources Commission in service to all housing and homeless funding in Saint Louis County, including the Affordable Housing Trust Fund.

  o Saint Louis County was one of only two counties in the state to see an increase of homelessness, up by 12% from 2014 to 2018.

  o The Affordable Housing Task Force is seeking to involve Saint Louis County’s approach to distributing homeless and community development money. The primary way this will be accomplished is by broadening the scope of the Housing Resources Commission (HRC) and bringing the distribution of that money, and
the decision making of all monies related to housing in Saint Louis County, under the guidance of the HRC along with some expanding authorities of the HRC, in terms of members.

- **Question:** Are there any other agencies competing against these dollars?

- **Answer:** In regard to the medical marijuana money, not yet. Most of the sales tax money must go through the state for Veterans programs. This is one of the conditions that voters approved a year ago. However, there is a small piece of money that will stay in local jurisdiction and this is what they are competing for.

- **Question:** Will this cause for an increase in the number of Commissioners?

- **Answer:** Yes, this is a provision in the bill. They are working on adjustments right now. A revision of the bill will be introduced in the County Council Meeting on November 26 to increase the number of Commissioners to 10 members.
  
  - A recommendation from the task force is to include the Directors of Planning, Housing Authority, and Human Services as voting members. The remaining voting members should have certain expertise and residents that will make the decisions.

- **Question:** What is the timeframe on all of this to take effect?

- **Answer:** Most likely, within the first half of 2020.

- **Question:** As for members in high poverty areas, will they be in subsidized housing, in market rate housing, or a mixture?

- **Answer:** They do not get this specific; it will consist of residents that reside in poverty, crime, and high unemployment areas.

- **Currently,** there are some openings on the Saint Louis County Housing Resources Commission. Some members have already served up to 10 years.

**CHAIR REPORT** – Kathy Schweitzer

- No data to report.

**FINANCE UPDATE** – Finance Report

**2019 YTD Revenue Report**

- Last year’s revenue through October 31, 2018 was $448,018; for 2019, there was an increase of $23,917 (5.34%).
• Revenue is trending upward. The minimum reserve balance is $175,000.

2019 YTD Expense Report

• For this report, Saint Louis County would like for the providers to be at 83% of their total allocation of funds. The providers normally spend 95 – 100% of their allocation. Several invoices have been processed this year. Based on receipts:
  
  o Emergency Shelter is on target for their spending.
  o Transitional Housing is above target with spending.
  o Permanent Housing is below target with spending. (The provider has not used all of its funding in the past two funding cycles.)
  o Coordination of Services is a little below the spending target.
  o Program Administration has spent all of its allocation.

PROGRAM UPDATES –Yusef Scoggin and Chaunceia Mayfield

• The providers that the County has engaged for services have done a great job. Linda Huntspon and Karyn Robinson-Taylor, Homeless Services staff, have completed audits on funded agencies with no findings at this point. Everyone is on target with spending, except for Places for People. Their focus is on community mental health and they are not seeking funding for 2020. They are winding the program down in regard to housing. Saint Louis County has been working with Places for People for the last several months to ensure the remaining six households transition smoothly. Saint Louis County will extend the 2019 contract through March 2020. Places for People have turned over most of their housing real estate to other companies.

• Below are the service component proposals that were received for HRC 2020 funding.
  
  o Coordinated Entry: United Way and Youth in Need
  o Emergency Shelter: Loaves and Fishes, Our Lady’s Inn, Peter and Paul Community Services, Room at the Inn, Salvation Army
  o Homeless Management Information Systems: ICA
  o Homeless Prevention: Employment Connection
  o Rapid Rehousing: Employment Connection and Room at the Inn

• A second document was distributed that includes a comparison of awards for 2018 and 2019. The YTD totals are listed accordingly.

• The County is on target for expending the 2019 awarded funds.

• HRC 2020 funding recommendations were provided.

• The County is asking the Commission to pull $75,000 from the reserve for Homeless Crisis Services.
A motion was placed to allocate funding from the reserves and approve 2020 funding recommendations.

- MOTION made by Kathy Schweitzer
- MOVE TO ACCEPT – Frank Foster
- SECONDED by Susan Rollins
- PASSED.

OTHER BUSINESS

PUBLIC FORUM

- No attendees

MOTION TO ADJOURN – Kathy Schweitzer

MOVE TO ACCEPT – Mike Harris

SECONDED – Frank Foster

General Meeting adjourned at 5:35 p.m.